

AKRON CITY PLANNING COMMISSION

REF. SECTIONS 153.460-.492 OF
THE CODE OF ORDINANCES OF
AKRON, OHIO 2004

To: City Council, Akron, Ohio

Date: _____

The undersigned (circle one) **owner / holder of option / lessee /** _____ of the property herein involved, does hereby petition for a Conditional Use as provided under the Code of Ordinances, Section 153.460-.492 for purposes set forth below.

SUPPORTING INFORMATION

IF ALL THE APPLICABLE PROVISIONS BELOW ARE NOT SUPPLIED WITH THIS PETITION,
NORMAL PROCESSING WILL NOT OCCUR UNTIL ALL ITEMS ARE SUBMITTED.

1. The property is addressed as (or has frontage on): _____

2. The proposed use is: _____

3. Estimated **TOTAL** project cost: _____

4. Attach two (2) sets of plans **drawn to scale** including:

Street names and addresses

Parking

Landscaping

Building elevations

Location of property

Circulation drives

Yards

Signs

Location of building(s)

Traffic access

Open space

Utilities

Dimensions of property

Loading areas

Interior arrangement

Refuse & service areas

and building(s)

5. If plans were drawn using AutoCAD, please submit a copy on a **CD-ROM**. (See specification list.)
Please label the disk with the name of applicant and the site address.

6. Attach a copy of the **property deed** for all parcels involved in this Conditional Use or a **legal description** prepared by a registered surveyor.

7. Attach **photographs** of the existing site, sufficiently labeled.

8. Attach a **letter/narrative statement** containing: (a) comments relating to the above requirements; (b) explanation of economic impact and mitigation of noise, glare and odor effects on adjoining property; and (c) general compatibility with adjacent and other properties in the district.

PRINT / TYPE name of **OWNER(S)**

PRINT / TYPE name of **__Holder of option __Lessee**

SIGNATURE: _____

SIGNATURE: _____

Address: _____

Address: _____

City, State: _____

City, State: _____

Zip: _____ Phone: (_____) _____

Zip: _____ Phone: (_____) _____

Email: _____

Email: _____

ALSO NOTIFY:

ALSO NOTIFY:

Relationship to Petitioner (agent, attorney, principal, etc.)

Relationship to Petitioner (agent, attorney, principal, etc.)

PRINT / TYPE

PRINT / TYPE

SIGNATURE: _____

SIGNATURE: _____

Address: _____

Address: _____

City, State: _____

City, State: _____

Zip: _____ Phone: (_____) _____

Zip: _____ Phone: (_____) _____

Email: _____

Email: _____

DO NOT WRITE BELOW THIS LINE

**A NON-REFUNDABLE FILING FEE shall accompany this petition upon submittal to
The Department of Planning and Urban Development,
Municipal Building Room 405, 166 S. High Street, Akron, OH 44308-1628**

Please make CHECKS PAYABLE to City of Akron.

Planning Commission Filing Fees Chart

Conditional Use Request

See the following table:

Estimated TOTAL Project Cost	Applicable Fee
\$0 - \$5,000	\$100
\$5,001 - \$20,000	\$150
\$20,001 - \$50,000	\$300
\$50,001 - \$100,000	\$400
\$100,001 - \$200,000	\$500
\$200,001 - more	\$1,000

Sale/Lease of City-owned Land \$250

This is to certify that a fee of
\$_____ has been
received for investigation
incident to this proposal.

Receipt # _____

PC – 2016 - _____ - _____

Councilperson _____ Ward _____

Signature of City Employee

Title

COUNCIL TIME STAMP

ZONING TIME STAMP

2016
AKRON CITY PLANNING COMMISSION

<u>MEETING</u>	<u>FILE DATE</u>
JANUARY 15, 2016	DECEMBER 11, 2015
FEBRUARY 12, 2016	JANUARY 8, 2016
MARCH 11, 2016	FEBRUARY 5, 2016
APRIL 8, 2016	MARCH 4, 2016
MAY 6, 2016	APRIL 1, 2016
JUNE 3, 2016	APRIL 29, 2016
JULY 1, 2016	MAY 27, 2016
AUGUST 12, 2016	JULY 8, 2016
SEPTEMBER 16, 2016	AUGUST 12, 2016
OCTOBER 14, 2016	SEPTEMBER 9, 2016
NOVEMBER 10, 2016 **	OCTOBER 7, 2016
DECEMBER 16, 2016	NOVEMBER 11, 2016

In order to become ELIGIBLE for placement on the above meeting dates, the accompanying petition/appeal must meet all of the requirements as listed in the petition/appeal. Submission on or before the file date does not guarantee placement on the corresponding meeting's agenda but enables you to become eligible for the meeting.

**** November 10th meeting is on a Thursday**